

<u>Click here</u> to watch a quick video tutorial for parents.

SchoolEngage allows guardians to complete forms quickly and easily online. It may be accessed through your <u>parent PowerSchool account</u>.

A link to our Parent PowerSchool site may be found at the top of each of our RDPSD school websites. It may also be found by typing the address into the search bar of your internet browser; <u>powerschool.rdpsd.ab.ca/public/home.html</u>



Log in to your parent account using your **parent username and password**. If you have forgotten either of these, click on the "Forgot Username or Password" link at the bottom. You may also call your child's school if you need help.



Once logged in, you will see a navigation bar down the left-hand side of the screen. Scroll to the **bottom** of this list to find the **SchoolEngage icon**. Click on it.



After you open the SchoolEngage portal, you will see a notification if you have any forms that have been assigned to you. You may click on the **notification** to start filling in any forms that have been assigned to your child.



You may also click on "**Students**" on the sidebar to access forms that have been assigned to your other children. Clicking on your child's name may also allow access to other forms that are available for all students, such as the transportation application.



If you would like to complete an additional form, you may choose **New** on the appropriate link to start that process.

	Forms	🚺 Group By: Category 🗸 🧧 🖌
-	✓ Uncategorized Forms	
	> 2021-2022 2021-2022 Charter Transportation Application	+ New

You may also finish any forms that are still incomplete by clicking on the **Open** icon.

CREATED	STATUS	<u>+</u>
11/29/2021 07:53 AM	INCOMPLETE	2

Once in your form, be sure to fill in any required fields. You can navigate through using the **Next** arrow.



Be sure to click **Submit** at the end.

